



Providing cancer support to southern Alberta

Job Title	Wellspring Community Connector
Department	Programs
Supervisor	Southern Alberta Lead
Revision Date	January 2023

Purpose of Position

Wellspring Calgary is building a team of passionate Community Connector volunteers to help raise awareness throughout southern Alberta, with the goal of helping Wellspring expand programming to these communities.

Community Connectors are the voice of their local communities, and are responsible for building relationships, as well as providing ideas, feedback, and recommendations to Wellspring to help further support individuals and their families who are living with the impact of a cancer diagnosis.

Key areas of responsibility

- Be an ambassador for Wellspring Calgary
 - Share Wellspring's mission, vision, programs, and services within your community
 - Provide a warm and reassuring welcome to those looking to connect with Wellspring
- Help build local connections and relationships on behalf of Wellspring
- Support in-person Wellspring programming within your local community (location to be determined – additional training provided)
- Support Wellspring online programs (requires additional training)
- Assist patients, caregivers, and family members in registering as a Wellspring member and into programs
- Provide peer support to individuals/families living with cancer (training provided)
 - Provide emotional support through active listening and resource referral
 - Support people in accessing resources within Wellspring, the greater cancer community, and within their local community
 - Assist members in navigating Wellspring Calgary's website
 - Assist members in registering for programs
- Complete Wellspring admin processes as necessary
- Liaise with the Southern Alberta Lead and pass on identified gaps, opportunities, ideas and needs on behalf of the local community / individuals served

Required knowledge, skills and abilities

- Be at least 18 years of age
- Minimum one year commitment
- Complete Wellspring Calgary volunteer onboarding process, which includes:
 - Interview
 - References
 - Police Record Check, including Vulnerable Sector (Wellspring to reimburse cost incurred)
- Live in a southern Albertan community outside of Calgary city limits (Red Deer to the Canadian border)
- Have a lived cancer experience as a patient or caregiver. Cancer survivors should be post-treatment and no longer using Wellspring programs for their cancer support needs
- Be able and willing to operate within Wellspring professional boundaries

- Sign Wellspring Calgary's Code of Conduct and Confidentiality forms

Mandatory Training

- Wellspring orientation
- Peer support and program navigation (modules 1 and 2 through in-home learning and online facilitated learning)
- Participation in a minimum of three Wellspring programs and a peer support phone call
- A one-hour session with the Southern Alberta Lead

Optional:

- Ongoing in-service training
- Program samplers

Out of scope:

- Leading Wellspring Calgary programming

To apply:

Please contact rebeccap@wellspringcalgary.ca for more information or complete the [Wellspring Volunteer application form](#) and we will be in touch soon.